



Minutes of Meeting

Title of the Meeting: 4th meeting of Program Advisory Committee

Department: Electrical and Electronics Engineering



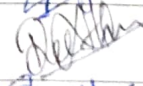



Date of Meeting: 25.08.2022



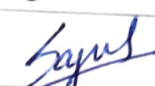
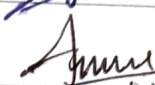

Venue of Meeting: Department Staff Room

Agenda of the Meeting:

1. To confirm the minutes of 3rd PAC meeting held on 5th July 2021.
2. To report the action taken on the minutes of 3rd PAC meeting held on 5th July 2021.
3. To identify the gaps in the syllabi S1-S4 of 2021 Revision DTE Curriculum.
4. To recommend the scheme for bridging the gaps in Curriculum.
5. To approve the attainment threshold.
6. To identify the activities for slow and advanced learners.

Members Present:

S.No.	Name	Designation	Signature
1	Ms. Remya M N (Chairperson)	HoD	
2	Ms. Ragitha R	Lecturer	
3	Ms. Deethumol Augustin	Lecturer	
4	Ms. Shenu S	Lecturer	
5	Mr. Arun Sasidharan	Lecturer	
6	Mr. Jithin Babu	Lecturer	

7	Mr. Vipin Mathew Wilson	Student S5EEE	
8	Mr. Vinu V	Student S3EEE	
9	Mr. Saju S Chandran	Industrial Expert	
10	Mr. Arun M J	Industrial Expert	
11	Mr. Deepak S	Alumni	

Sl.No.	Agenda taken for discussion	Decision taken
1	To confirm the minutes of 3 rd PAC meeting held on 5 th July 2021.	The minutes were confirmed
2	To report the action taken on the minutes of 3 rd PAC meeting held on 5 th July 2021.	The action taken were noted.
3	To identify the gaps in the syllabi S1-S4 of 2021 Revision DTE Curriculum	<p>The percentage of course mapped with POs in Syllabi of S1-S4 less than 80% are: PO3, PO4, PO5 & PO6</p> <p>The percentage of course mapped with PSOs in Syllabi of S1-S4 less than 80% are: PSO1, PSO2, & PSO3</p>
4	To recommend the scheme for bridging the gaps in Curriculum	<p>The following programs have been recommended to bridge the gaps:</p> <ol style="list-style-type: none"> 1. Electrical estimation and costing 2. Renewable energy 3. Industrial Visits
5	To approve the attainment threshold.	<p>The attainment threshold can be fixed in line with university norms, i.e., 40%.</p> <p>If 70% of students score more than 40% of marks- attainment level- 3</p> <p>If 60% of students score more than 40% of marks- attainment level- 2</p> <p>If 50% of students score more than 40% of marks- attainment level- 1</p>

		<p>For theory courses the internal assessment and external assessment weightages can be taken in the ratio 40:60.</p> <p>And for the practical courses – 60: 40</p>
6	To identify the activities for slow and advanced learners.	<p>Activities for slow learners: One or more of the following options shall be followed;</p> <ol style="list-style-type: none"> 1. Be humble and patient with slow learners 2. Encourage parent-teacher association of such students 3. Motivate them with practical reasons to learn material 4. Pair them with brighter students in group activities 5. Create a healthy and conducive environment for slow learners to improve their pace 6. Arrange extra remedial classes 7. Arrange extra lectures, preferably video lectures 8. Mentoring 9. Soft skill training <p>Activities for Advanced Learners: One or more of the following options shall be followed;</p> <ol style="list-style-type: none"> 1. Encourage them to work with slow learners in practical hours 2. Splitting of class for group activities 3. Mapping of students for BE projects 4. Mapping of students for extra-curricular and co-curricular activities 5. Quiz competitions 6. Promoting students to take part at various places viz. Inter college / University/State level /National Level competitions 7. Insisting to complete NPTEL/SWAYAM online courses 8. Group activity leader for assignment/Project work 9. Soft skill training

Minutes prepared by: Ms. Deethumol Augustin, Lecturer

Signature:



Signature of the HoD

